

Check list for final cleaning:

Kitchen

<input type="checkbox"/>	fridge/freezer	→	defrosted/cleaned
<input type="checkbox"/>	cooker	→	cleaned
<input type="checkbox"/>	oven	→	cleaned
<input type="checkbox"/>	extractor hood	→	grease filter replaced or cleaned
<input type="checkbox"/>	sink	→	descaled/cleaned
<input type="checkbox"/>	dishwasher	→	cleaned (including rubber seal)
<input type="checkbox"/>	dishwasher sieve	→	cleaned
<input type="checkbox"/>	fittings	→	descaled/cleaned
<input type="checkbox"/>	tap filter	→	descaled (replaced if necessary)
<input type="checkbox"/>	work surface	→	cleaned streak-free
<input type="checkbox"/>	drawers	→	cleaned
<input type="checkbox"/>	cutlery box	→	cleaned
<input type="checkbox"/>	cupboards	→	cleaned
<input type="checkbox"/>	front surfaces/handles	→	cleaned streak-free
<input type="checkbox"/>	surfaces	→	cleaned streak-free
<input type="checkbox"/>	dishes	→	cleaned/polished
<input type="checkbox"/>	pots	→	cleaned/polished
<input type="checkbox"/>	cooking utensils	→	cleaned/polished
<input type="checkbox"/>	cutlery	→	cleaned/polished
<input type="checkbox"/>	glasses	→	cleaned/polished
<input type="checkbox"/>	kettle	→	descaled/cleaned
<input type="checkbox"/>	coffee machine	→	descaled/cleaned
<input type="checkbox"/>	microwave, toaster	→	cleaned
<input type="checkbox"/>	rubbish bin	→	cleaned/emptied

Bathroom

<input type="checkbox"/>	shower cubicle	→	descaled/cleaned
<input type="checkbox"/>	shower curtain	→	washed/dry-cleaned
<input type="checkbox"/>	bathtub	→	descaled/cleaned
<input type="checkbox"/>	washbasin	→	descaled/cleaned
<input type="checkbox"/>	fixtures	→	descaled/cleaned
<input type="checkbox"/>	tap filters	→	descaled (replaced if necessary)
<input type="checkbox"/>	toilet	→	descaled/cleaned
<input type="checkbox"/>	toilet brush and stand	→	cleaned (replaced if necessary)
<input type="checkbox"/>	tiles	→	cleaned streak-free
<input type="checkbox"/>	grout	→	cleaned
<input type="checkbox"/>	mirrors	→	cleaned streak-free
<input type="checkbox"/>	bathroom cupboards	→	wiped
<input type="checkbox"/>	airing system	→	cleaned

Bedroom, guest room, study

<input type="checkbox"/>	surfaces, furniture, cupboard	→	cleaned
<input type="checkbox"/>	mattress	→	vacuumed
<input type="checkbox"/>	floor	→	swept/vacuumed (including under the bed)
<input type="checkbox"/>	carpet*	→	vacuumed, wet cleaned if necessary

Living room

<input type="checkbox"/>	sofa, armchair*	→	vacuumed, wet cleaned if necessary
<input type="checkbox"/>	sofa covers*	→	dry-cleaned if necessary
<input type="checkbox"/>	surfaces, furniture	→	cleaned
<input type="checkbox"/>	electrical appliances/ decorative elements	→	dusted
<input type="checkbox"/>	carpets*	→	vacuumed, wet cleaned if necessary

*Please note: If you made any stains, please remove them or have them cleaned.

Hallway

- | | | | |
|--------------------------|-----------------------|---|-----------------------------|
| <input type="checkbox"/> | surfaces, furniture | → | cleaned |
| <input type="checkbox"/> | storage room/cupboard | → | cleaned/tidied/put in order |

All

- | | | | |
|--------------------------|------------------------------|---|--------------------------------|
| <input type="checkbox"/> | windows + frames | → | cleaned streak-free |
| <input type="checkbox"/> | floors/skirting board | → | swept/vacuumed |
| <input type="checkbox"/> | doors + frames | → | cleaned |
| <input type="checkbox"/> | radiators | → | dusted |
| <input type="checkbox"/> | blinds/curtains/shutters | → | cleaned inside if necessary |
| <input type="checkbox"/> | batteries | → | please replace if necessary |
| <input type="checkbox"/> | lamps | → | dusted/cleaned |
| <input type="checkbox"/> | light switches/sockets | → | cleaned |
| <input type="checkbox"/> | vents | → | cleaned |
| <input type="checkbox"/> | spider webs | → | removed |
| <input type="checkbox"/> | rubbish | → | disposed of |
| <input type="checkbox"/> | washing machine | → | cleaned |
| <input type="checkbox"/> | drum | → | cleaned |
| <input type="checkbox"/> | rubber seal | → | cleaned |
| <input type="checkbox"/> | box for washing powder | → | cleaned |
| <input type="checkbox"/> | dryer | → | cleaned |
| <input type="checkbox"/> | balcony/terrace | → | swept cleaned (also in winter) |
| <input type="checkbox"/> | furniture of balcony/terrace | → | cleaned |

Laundry

- | | | | |
|--------------------------|----------------|---|---------------------------------|
| <input type="checkbox"/> | pillow | → | washed/dry-cleaned if necessary |
| <input type="checkbox"/> | duvet | → | washed/dry-cleaned if necessary |
| <input type="checkbox"/> | mattress cover | → | washed/dry-cleaned if necessary |
| <input type="checkbox"/> | bed linen | → | washed/ ironed/put on bed |
| <input type="checkbox"/> | towels | → | washed |
| <input type="checkbox"/> | kitchen towels | → | washed/ironed |
| <input type="checkbox"/> | bath mat | → | washed |

We kindly ask you to return the laundry washed and ironed, even if you did not use them.

What else do I have to keep in mind?

- Have you left the password for the internet connection in the apartment for the new tenant?
- We kindly ask you to report any defects in the apartment promptly so that they can be rectified (e.g. mould, broken electrical appliances).
- Please check all light bulbs and replace them when necessary.
- Post will be delivered as long as your name is on the letter box.

We are happy to help you with any further questions!

Your Mr. Lodge Team